

To: PRRT&HS BoD

From: Richard Ader, chairman, Station & Archive Committee

Subject: Quarterly report

Date: March 16,2013

ARCHIVES:

This quarter the archive volunteers worked a total of 707.3 on site hours. Refer to appendix A for brake down of tasks completed. Charlie Woodward continues to Schedule the work sessions on a monthly basis.

STATION:

Phase one of the fire suppression system has been completed. The installation of an 8" water main from the end of Helen St. to the station with new connections at the bunkhouse was completed in November. The lightning rods and surge protectors on the electrical feed was also completed. Most all exterior work is done. Project manager Ed Calhoun has performed impeccably and is ready to proceed with the next phase. Phase 2 consists of the design, recommendation, and installation of the interior system.

Lee MacNear continues to perform minor repairs and maintenance of the station. A broken light fixture in the parking lot has been replaced, along with bulbs on the platform, bunkhouse, and trim painted in the tower.

A number of our members have brought up the possibility of mounting a webcam on or in the station. It is the consensus of the archive committee the location of the webcam should be outside the building. Under the west end of the canopy pointed at the tracks would be ideal with an additional camera mounted to point down the platform towards the Amtrak room for security purposes . Another alternative would be to mount cameras on the Penelec poles across the tracks from the Amtrak room. However this is Norfolk Southern property and will require permission

Accessions:

There were a total 37 donations/accessions and 2 acquisitions processed and cataloged in 2012. So far this year we have received 4 donations that have been processed and cataloged. Also, with the implementation of the deaccession policy, we were able to dispose of 5 file cabinets full of New York Central, Penn Central (Mostly ex NYC and NH) mechanical files and operations books and manuals. These items were transferred/donated to the NYCHS in Cleveland Ohio. Other items of no PRR value were also disposed of. Old flood lights, flashlights, non PRR 'W' sign, booklets, and misc paper were sent to the Harrington Del. HS. Military and Naval operations books and magazines were sent to the Military Museum of PA in State College, and Erie Maritime Museum in Erie PA. respectively.

Grounds:

The Middle Division Chapter continues to maintain the grounds of the station. A new riding mower was purchased by the chapter for mowing.

Respectively submitted

Richard Ader